



# Merchants' Chamber of Commerce & Industry

CIN : U91110WB1946NPL013477

28 November 2018

Circular No. 105/ MSME No. 11/ 2018-19

**To : Members of the Committee  
All Members**

Dear Sir/ Madam,

**Re : 6<sup>th</sup> MCCI MSME Help Desk on  
14 December 2018 at 4 PM at MCCI**

You are kindly aware that, **MCCI MSME Help Desk** was inaugurated by **Shri Rajiva Sinha**, IAS, the-then Additional Chief Secretary, Department of MSME & Textiles, Government of West Bengal on 17<sup>th</sup> April, 2018 at MCCI.

The objectives of the Help Desk are to help MSMEs leverage the opportunities and explore solutions to the key issues, in which where domain and subject matter experts will be available for mentoring, handholding and consultation for the MSME units.

**The next Help Desk would be held on Friday, 14 December 2018 from 4:00 to 5:30 PM at the premises of the Chamber.**

**The Mentor Panel** for the Help Desk includes : **Shri Rajkumar Middya**, Joint Director (P & S), MSME, Government of West Bengal (Chief Mentor); **Shri Sanjib Kothari**, Co Chairman, Foreign Trade Standing Committee, MCCI; **Shri Smarajit Mitra**, Co Chairman, Banking & Finance Standing Committee, MCCI and other experts.

We request you to **attend / depute** your representative to attend **the one-on-one Mentoring sessions** at the Help Desk.

**Please send us your problems in advance, as per the given proforma**, so that the same can be taken forward.

Thanking you,

Yours faithfully,

  
**(Munmun Banerjee)**  
Assistant Director General



## Merchants' Chamber of Commerce & Industry



### Proforma for Information

Organisation Name : \_\_\_\_\_

Name of the Member/ Entrepreneur : \_\_\_\_\_

Designation : \_\_\_\_\_

Landline No.: \_\_\_\_\_ Email id : \_\_\_\_\_

Mobile No. : \_\_\_\_\_ WhatsApp No.: \_\_\_\_\_

Business area : \_\_\_\_\_

Advice/ Mentoring/ Handholding sought in which area(s) : (Please tick)

1. Finance, Banking and Project Appraisal
2. GST and Taxation
3. Trademark
4. Marketing & Branding
5. Labour Relations
6. Statutory Compliances
7. Exports
8. Any other, please mention \_\_\_\_\_

Problem(s) faced : (in 50 words) : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature with seal : \_\_\_\_\_

Date : \_\_\_\_\_

Filled-in form to be sent to : Smt. Munmun Banerjee, Assistant Director General,  
Merchants' Chamber of Commerce & Industry, 15 B, Hemanta Basu Sarani, Kolkata – 700 001,  
Tel : 033 2262 5070 (5 lines); email : [mcciorg@mcciorg.com](mailto:mcciorg@mcciorg.com)/ [mbanerjee@mcciorg.com](mailto:mbanerjee@mcciorg.com)